

**POSITION TITLE:** Electrical Power Distribution Instructor  
**DIVISION:** Industry, Agriculture and Trades  
**REPORTS TO:** Executive Dean of Industry, Agriculture and Trades  
**CLASSIFICATION:** Exempt  
**POSTING DATE:** September 24, 2018

**SUMMARY:**

This position will deliver education and training to students through effective instruction. The instructors will promote student success by demonstrating and maintaining instructional excellence and currency in the Electrical Power Distribution (EPD) field throughout their employment at the college. This position will work a minimum of 190 days annually between July 1 and June 30. Instructional load will vary depending upon need and may include online, accelerated learning, evenings, weekends, and summer hours.

This position starts January 7, 2019 as a temporary EPD lab assistant for the remainder of the 2018-19 school year (Jan-May). The newly hired instructor will provide mission critical lab support while also learning how the program is taught. Full-time instructor duties will start in the Fall 2019-20 semester.

**ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE:**

- Teach electrical power distribution and related courses in a post-secondary associate degree, technical diploma, apprenticeship, and continuing education courses, seminars & workshops (with a special emphasis on lab safety for classes occurring Spring Semester 2018-19).
- Design, facilitate, and revise activities that promote optimum student learning
- Promote continuous quality improvement of curriculum and program operations to increase program effectiveness
- Create and maintain a classroom environment that values diversity and multiculturalism perspectives
- Work cooperatively with current Southwest Tech staff, program advisory committees & a variety of business customers to customize training.
- Continuously evaluate student progress providing informative and summative feedback through formal and informal means
- Assist with student recruitment, marketing the courses, seminars, workshops, etc.
- Provide applications based learning activities that accommodate a variety of learning styles
- Pursue and maintain appropriate certifications, qualifications, and licensure to maintain a high level of technical competency
- Participate in staff development activities and serve on college improvement teams and college wide committees as appropriate
- Other duties as assigned.

**TRAINING AND EXPERIENCE:**

- Associate Degree in Electrical Power Distribution PLUS minimum 5.5 years of journey-level work experience as a Line Erector, Line Technician, Line Repairer, Line worker, or Line Mechanic experience required
- Valid Class B Commercial Driver's License (CDL) for operation of a line truck and trailer required
- Knowledge of industry safety standards
- Teaching/presentation experience preferred
- Ability to work effectively in a team-based, quality environment
- Ability to effectively communicate, both orally and in writing
- Knowledge and application of GPS technology as it relates to the utilities industry
- Computer knowledge of Microsoft Office, email, and internet

**KNOWLEDGE:**

- Assigned subject area;
- Technological resources;
- Applicable laws, rules, and regulations;
- Teaching methods and principles;
- Budget principles;
- Curriculum requirements;
- Current trends in assigned field(s).

**SKILLS:**

- Curriculum instruction;
- Developing curriculum;
- Managing classrooms;
- Demonstrating mastery in subject area;
- Assessing student progress;
- Utilizing communication and interpersonal skills as applied to interaction with coworkers, supervisor, the general public, and others sufficient to exchange or convey information.

**PHYSICAL REQUIREMENTS:**

- Ability to climb poles and ladders and demonstrate procedures to students
- Lifting up to 50 pounds
- Able to work outdoors in all weather conditions

**APPLICATIONS:**

Internal and External applicants complete and submit the online employment application at <https://www.swtc.edu/about/job-opportunities>. For questions regarding the application process please contact Human Resources at [humanresources@swtc.edu](mailto:humanresources@swtc.edu) or 608.822.2314.

**CLOSING DATE FOR APPLICATIONS:** October 15, 2018

**STARTING DATE:** January 7, 2018

**SALARY RANGES:** Bachelors \$48,304 - \$76,805  
 Advanced \$50,810 - \$80,787  
 Masters \$53,314 – \$84,768

**BENEFITS/SERVICES:** Our comprehensive benefit package includes the following and much more:

• Health Insurance	• Dental Insurance
• Life Insurance	• Long-Term Disability
• Health Savings Account	• Health Club Access
• Wisconsin Retirement System Contribution	• On-campus day care (hourly rate charged)

**SELECTION PROCESS:** The Review Committee will screen applicants and contact them for an interview. Meeting the minimum qualifications does not assure the candidate an interview. Final candidate's employment offer will be subject to completion of a criminal background check and pre-employment drug screening.

Southwest Tech does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The Equal Opportunity/Affirmative Action Officer has been designated to handle inquiries regarding non-discrimination policies. Call 800-362-3322, Ext. 2315 (TDD: 608-822-2072) or write Southwest Tech, 1800 Bronson Blvd., Fennimore, WI 53809.